

2020 COURSE LIST



ADMINISTRATIVE/CAREER DEVELOPMENT

ADA Compliance in Business	Full Length Course	1 Hour
An Introduction to Requests for Proposal	Full Length Course	1 Hour
Basic Math Concepts	Full Length Course	1 Hour
Basic Telephone Skills	Full Length Course	1 Hour
Business Continuity	Full Length Course	1 Hour
Career Professionalism	Full Length Course	1 Hour
Crisis Management	Full Length Course	1 Hour
Dealing with the Media	Full Length Course	1 Hour
Developing Effective Communication Skills	Full Length Course	1 Hour
Developing Leadership	Full Length Course	1 Hour
Effective Presentation Basics	Full Length Course	1 Hour
Enhancing Work Relationships	Full Length Course	1 Hour
FEMA ICS-200: ICS for Single Resources and Initial Action Incidents	Full Length Course	3 Hours
Finance 101 for Non-Financial Managers	Full Length Course	1 Hour
Goal Setting Skills	Full Length Course	1 Hour
Handling Difficult Customers for Local Government	Full Length Course	1 Hour
Handling Missing Children Calls for Dispatchers	Full Length Course	1 Hour
HIPAA: Protected Health Information For Public Entities	Full Length Course	1 Hour
Investigating Incidents for Local Government	Full Length Course	1 Hour
Leadership v. Management	Full Length Course	1 Hour
Managing Homeless Populations	Full Length Course	1 Hour
Meeting Management	Full Length Course	1 Hour
Navigating the Work Environment	Full Length Course	1 Hour
Pandemic Planning – Elements of the Plan	Full Length Course	1 Hour
Pandemic Planning - The Planning Organization	Full Length Course	1 Hour
Performance Management	Full Length Course	1 Hour
Press Conference and Briefing Basics	Full Length Course	1 Hour

Public Employee Safety in the Community	Full Length Course	1 Hour
Recognizing Child Abuse	Full Length Course	1 Hour
Recognizing Domestic Violence	Full Length Course	2 Hours
Risks of Social Media in the Workplace	Full Length Course	2 Hours
Safeguarding Your Community from Terrorism	Full Length Course	1 Hour
Sexual Harassment For Managers	Full Length Course	1 Hour
Shaping an Ethical Workplace Culture	Full Length Course	1 Hour
Skills for the New Trainer	Full Length Course	1 Hour
Successful Customer Interactions	Full Length Course	1 Hour
Supervisor Skills	Full Length Course	1 Hour
The Aging Workforce: Leveraging the Talents of Mature Employees	Full Length Course	1 Hour
Time Management Skills	Full Length Course	1 Hour
Training for Small Communities	Full Length Course	1 Hour
Transition from Peer to Supervisor	Full Length Course	1 Hour
COVID-19 RESPONSE TO MITIGATE RISK		
COVID-19 for Local Government Personnel	Standard Course	1 Hour
COVID-19 Para Personal del Gobierno Local	Standard Course	1 Hour
COVID-19 Together, We Will Defeat the Enemy	Single Video Course	5 Min
Grant Funding for COVID-19 Response	Single Video Course	30 Min
How to Make Excellence the Norm and Not the Deviation	Single Video Course	5 Min
Infectious and Communicable Diseases	Standard Course	1 Hour
Influenza (BLS)	Standard Course	1 Hour
Managing a Remote Workforce	Standard Course	1 Hour
Must Read: Cybersecurity in the COVID-19 Era	Single Video Course	10 Min
Must Read: Data and Telling the Story of COVID-19	Single Video Course	10 Min
Must Read: How Can I Protect My Family From COVID-19?	Single Video Course	10 Min
Must Read: Seattle FD Prioritizes Testing and Member Safety	Single Video Course	10 Min
Pandemic Planning – Elements of the Plan	Full Length Course	1 Hour

Pandemic Planning - The Planning Organization	Full Length Course	1 Hour
Pandemic Ready	Single Video Course	5 Min
Webinar: First Responders, Stress Management and Coronavirus	Standard Course	1 Hour
Working From Home	Standard Course	1 Hour

DPW/PARKS/ROADS

CDOT Flagger Training	Full Length Course	2 Hours
Guide to Temporary Traffic Control in Work Zones	Full Length Course	1 Hour
Inspection and Citation Guidance for Roadway and Highway Construction Work Zones	Full Length Course	1 Hour
Nighttime Work Zone Lighting	Full Length Course	1 Hour
Public Pools and Public Health	Full Length Course	1 Hour
Roadway Maintenance	Full Length Course	1 Hour
The First 15 Minutes - Decision Making at Roadway Incidents	Full Length Course	1 Hour
Traffic Incident Management	Full Length Course	1 Hour
Work Zone Exposure Control Measures	Full Length Course	1 Hour
Work Zone Safety for Local Governments	Full Length Course	1 Hour
Work Zone Traffic Control	Full Length Course	1 Hour

DRIVING SAFETY

Advanced Defensive Driving Techniques	Full Length Course	1 Hour
Bus Operations: Operator Training	Full Length Course	1 Hour
Bus Safety: Distracted Driving	Full Length Course	1 Hour
Commercial Motor Vehicle Safety	Full Length Course	1 Hour
Defensive Driving Basics	Full Length Course	1 Hour
Driving Safety for First Responders	Full Length Course	1 Hour
Driving While Distracted	Full Length Course	2 Hours
Motor Vehicle Incident Investigation	Full Length Course	1 Hour

ELECTED OFFICIALS

Ethical Behavior for Elected Officials	Full Length Course	1 Hour
Parliamentary Procedures	Full Length Course	1 Hour
Running an Effective Board Meeting	Full Length Course	1 Hour

HEALTH & WELLNESS

Eating Right for Health and Fitness	Full Length Course	1 Hour
Managing Your Healthcare	Full Length Course	1 Hour
Stress and Your Health	Full Length Course	1 Hour
Transit Operations: Supervisor Training	Full Length Course	1 Hour
Understanding Anxiety Disorders, OCD, and PTSD	Full Length Course	1 Hour
Understanding Behavior, Burnout, and Depression	Full Length Course	1 Hour
Understanding Carpal Tunnel Syndrome	Full Length Course	1 Hour
Understanding Depression and Bipolar Disorder	Full Length Course	1 Hour
Understanding Eating Disorders	Full Length Course	1 Hour
Understanding Nutritional Information and Labels	Full Length Course	1 Hour
Walking Your Way to Fitness	Full Length Course	1 Hour

HUMAN RESOURCES

Anti-Harassment in the Workplace	Full Length Course	1 Hour
Dealing with Angry Employees	Full Length Course	1 Hour
Discipline and Termination	Full Length Course	1 Hour
Emotional Intelligence for Leaders	Full Length Course	1 Hour
Employee Recognition	Full Length Course	1 Hour
Employee Retention	Full Length Course	1 Hour
Ethical Behavior for Local Government	Full Length Course	1 Hour
Family and Medical Leave Act (FMLA)	Full Length Course	1 Hour
FMLA Training for Supervisors	Full Length Course	1 Hour
Form I-9 and Employment Eligibility Verification	Full Length Course	1 Hour
Generational Differences	Full Length Course	1 Hour

Hour Recruitment and Selection Process	Full Length Course	1 Hour
Interviewing Skills for Managers: Conducting an Interview	Full Length Course	1 Hour
Litigation Procedures	Full Length Course	1 Hour
Managing Risk in an Aging Workforce	Full Length Course	1 Hour
Personnel Record Retention (Federal Standards)	Full Length Course	1 Hour
Providing Effective Onboarding	Full Length Course	1 Hour
Retaining Talent	Full Length Course	1 Hour
Science of Employee Engagement	Full Length Course	1 Hour
Sexual Harassment Awareness AB 1825 (California)	Full Length Course	1 Hour
Sexual Harassment in the Workplace	Full Length Course	1 Hour
Violence in the Workplace	Full Length Course	1 Hour
Workplace Bullying	Full Length Course	1 Hour
INFORMATION TECHNOLOGY/CYBER SECURITY		
Computer Security Basics	Full Length Course	1 Hour
Cybersecurity Basics	Full Length Course	1 Hour
Cybersecurity THoureats to Public Entities	Full Length Course	1 Hour
Protection from Ransomware and Phishing Attacks	Full Length Course	1 Hour
Security Awareness Training (HB 3834)	Full Length Course	1 Hour
SAFETY		
Absorbents and Spills	Full Length Course	1 Hour
Airborne and Bloodborne Pathogens	Full Length Course	1 Hour
Back Injuries	Full Length Course	1 Hour
Basic First Aid	Full Length Course	2 Hours
Bloodborne Pathogens for Public Entities	Full Length Course	1 Hour
Cemetery Maintenance	Full Length Course	1 Hour
Chainsaw Safety	Full Length Course	1 Hour
Chemicals and MSDS	Full Length Course	30 Min
Confined Spaces 101	Full Length Course	1 Hour

Confined Spaces 102	Full Length Course	1 Hour
Dealing with Cold Stress	Full Length Course	1 Hour
Dealing with Heat Stress	Full Length Course	1 Hour
Dump Truck Safety	Full Length Course	1 Hour
Electrical and Fire Safety	Full Length Course	1 Hour
Emergency Preparation and Egress	Full Length Course	1 Hour
Equipment Safety	Full Length Course	1 Hour
Excavation Safety and Operation	Full Length Course	1 Hour
Fall Protection	Full Length Course	1 Hour
Forklift Safety	Full Length Course	1 Hour
Global SDS and the Hazardous Communication Standards	Full Length Course	1 Hour
Ice Control for Managers and Decision Makers	Full Length Course	1 Hour
ICS-100c: Introduction to the Incident Command System	Full Length Course	2 Hours
Ladder Safety	Full Length Course	1 Hour
Lawn Care Equipment Safety	Full Length Course	30 Min
Lockout/Tagout 101	Full Length Course	1 Hour
Lockout/Tagout 102	Full Length Course	1 Hour
Means of Egress	Full Length Course	1 Hour
Personal Protective Equipment	Full Length Course	1 Hour
Power Tool Safety	Full Length Course	1 Hour
Preventing Accidents in the Workplace	Full Length Course	1 Hour
Preventing Slips, Trips, and Falls	Full Length Course	1 Hour
Respirators and Air Quality	Full Length Course	30 Min
Safe and Effective Work Zone Inspections	Full Length Course	1 Hour
Snow and Ice Management	Full Length Course	1 Hour
Understanding the MUTCD	Full Length Course	1 Hour
Workers' Compensation: Sprain and Strain Injury Prevention	Full Length Course	1 Hour
Workplace Ergonomics	Full Length Course	1 Hour

TRANSIT AND FLEET OPERATIONS

Incident Command System for Transportation Professionals

Full Length Course

1 Hour

WATER AND WASTE WATER

Decentralized Wastewater Systems

Full Length Course

1 Hour

Diversity in the Workplace

Full Length Course

1 Hour

Drinking Water Distribution System Management

Full Length Course

1 Hour

Sewer System Overview

Full Length Course

1 Hour

Storage Tank Management

Full Length Course

1 Hour

Stormwater Runoff Responsibilities 101

Full Length Course

1 Hour

Stormwater Runoff Responsibilities 201

Full Length Course

1 Hour

Wastewater Utility Operation & Maintenance

Full Length Course

1 Hour

Water Agency Security

Full Length Course

1 Hour

Water Distribution Management

Full Length Course

1 Hour

Water Quality Standards

Full Length Course

1 Hour

Watershed Overview

Full Length Course

1 Hour